



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**

Tanggapan ng Manananggol Pambayan  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**NOTICE OF AWARD**

May 3, 2023

**Jason Ivan L. Co**  
**Dona Alejandra, Inc.**  
**G/F ESNA Bldg.**  
**#30 Timog Ave Quezon City**  
<ivan.co@dai-solutions.ph >

This is to inform you that the PAO Bid and Awards Committee (PBAC), after conducting a tie-breaking proceeding, resolved to declare your quotation as the lowest calculated and responsive quotation and recommend award of contract to your company for your quotation in the amount of **Seventy Two Thousand Pesos (P72,000.00)**, for the following item: **PROCUREMENT OF TONER CARTRIDGE FOR COPIER MODEL HP LASERJET 416, AS SPECIFIED IN PURCHASE REQUEST NO. 024-01-2023 THROUGH SHOPPING UNDER SECTION 52.1b IN RELATION TO ANNEX "H," NO. V, SUBSECTION (C)1-b OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 FOR THE USE OF THE PUBLIC ATTORNEY'S OFFICE**

The same recommendation for procurement being approved, you are hereby issued this Notice of Award to proceed with the subject procurement in accordance with the provisions of IRR of RA 9184.

Thank you very much and more power!

**For and by authority of the  
Chief Public Attorney:**

**SILVESTRE A. MOSING**  
Deputy Chief Public Attorney



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**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 25 APRIL 2023 RE: CONSIDERATION OF TIE-BREAKING FOR THE RECOMMENDATION OF AWARD OF CONTRACT TO THE LOWEST CALCULATED AND RESPONSIVE QUOTATION FOR THE PROCUREMENT OF TONER CARTRIDGE AS SPECIFIED UNDER PURCHASE REQUEST NO. 024-01-2023, HELD AT THE PAO CENTRAL OFFICE VIA PBAC ZOOM MEETING

**RESOLUTION**

**RECOMMENDING THE AWARD OF CONTRACT TO DONA ALEJANDRA INC (DAI) FOR PROCUREMENT OF TONER CARTRIDGE FOR COPIER MODEL HP LASERJET 416, AS SPECIFIED IN PURCHASE REQUEST NO. 024-01-2023 THROUGH SHOPPING UNDER SECTION 52.1b IN RELATION TO ANNEX "H," NO. V, SUBSECTION (C)1-b OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 FOR THE USE OF THE PUBLIC ATTORNEY'S OFFICE – GSD**

**WHEREAS**, the Public Attorney's Office (PAO) is committed to adhere to its mandate to represent, free of charge, indigents, and other persons qualified for legal assistance in all civil, criminal, labor, administrative and other quasi-judicial cases where, after due evaluation, it is determined that the interest of justice will be served thereby<sup>1</sup>;

**WHEREAS**, there is an approved budget for the contract of the subject procurement with a total amount of Ninety Four Thousand Pesos (Php 94,000.00)<sup>2</sup>;

**WHEREAS**, this committee previously resolved last 13 April 2023 to procure the subject items through Shopping (53.1b);

**WHEREAS**, after complying with the required posting<sup>3</sup> of the Request for Quotation (RFQ) for the subject procurement in accordance with the procedure set forth for Shopping under the abovementioned provisions of RA 9184, eleven (11) suppliers responded and submitted their detailed quotations within the scheduled deadline for submission of quotation on 20 April 2023<sup>4</sup>;

**WHEREAS**, after conducting a comparative evaluation of the qualified submitted quotations and their qualifying documents, it appeared that quotation submitted by DAI and Amada Enterprises (AE) were tied as the lowest calculated quotation, both submitting a quotation in the amount of Seventy Two Thousand Pesos (Php72,000.00);

**WHEREAS**, considering the tie and in accordance with GPPB Circular 06-2005, this committee, after notifying and inviting both DAI and AE, conducted a tie-breaking proceeding thru draw lots, which resulted to DAI drawing the winning lot;

**WHEREAS**, considering the foregoing, BAC Member Atty. Rigel Salvador moved to award the contract of procurement to DAI for having the lowest calculated and responsive qualified quotation, duly seconded by BAC Member Dir. Marilyn Boongaling;

<sup>1</sup> Article 1, Chapter II, the 2016 Revised PAO Operations Manual

<sup>2</sup> Approved Budget for the Contract from the Financial Planning and Management Service


<sup>3</sup> Posting in Philgeps, PAO website and PAO Central Office lobby,


<sup>4</sup> Abstract of Quotations for PR 024-01-2023




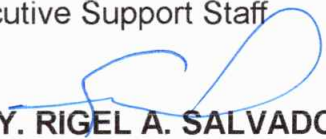
**NOW THEREFORE, WE,** the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to recommend to the Head of Procuring Entity to AWARD THE CONTRACT FOR THE PROCUREMENT TONER CARTRIDGE FOR COPIER MODEL HP LASERJET 416, AS SPECIFIED IN PURCHASE REQUEST NO. 024-01-2023, TO DONA ALEJANDRA INC (DAI), THROUGH SHOPPING UNDER SECTION 52.1b IN RELATION TO ANNEX "H," NO. V, SUBSECTION (C)1-b OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 FOR THE USE OF THE PUBLIC ATTORNEY'S OFFICE.**

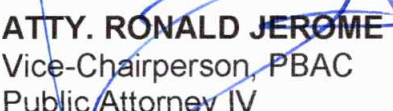
**APPROVED** this 25<sup>th</sup> day of April 2023 at the Public Attorney's Office (PAO) Central Office, 5<sup>th</sup> Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.


  
**ATTY. RONALD R. MACOROL**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Special Appealed Cases Unit

  
**ATTY. ALEM-EMAN CHISUM L. ABEYA**  
Public Attorney III  
Member, PBAC  
Executive Support Staff

  
**ATTY. MARLON BUAN**  
Chairperson, PBAC  
Public Attorney V  
Regional Public Attorney  
PAO-NCR

  
**ATTY. RIGEL A. SALVADOR**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Field Operations and Statistics Service

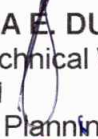
  
**ATTY. RONALD JEROME P. NIEVES**  
Vice-Chairperson, PBAC  
Public Attorney IV  
Officer-In-Charge  
Legal Research Service


  
**DIR. MARILYN S. BOONGALING**  
Director II  
PAO-Administrative Service

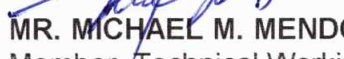
**Approved:**  
**For and by the authority**  
**Of the Chief Public Attorney**

**Acceded By: (The TWG)**

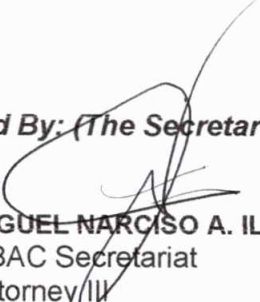
  
**SILVESTRE A. MOSING**  
Deputy Chief Public Attorney

  
**MS. ALMA E. DUMAGO-LATOSA**  
Head, Technical Working Group (TWG)  
Director II  
Financial Planning and Management Service

  
**MR. THOR ARTHUR B. AVILLA**  
Member, Technical Working Group (TWG)  
Administrative Officer V  
Human Resource Management Service  
Administrative Service

  
**MR. MICHAEL M. MENDOZA**  
Member, Technical Working Group (TWG)  
Administrative Assistant III  
Cash Section  
Administrative Service


*Prepared By: (The Secretariat)*



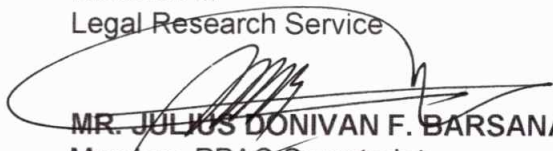
**ATTY. MIGUEL NARCISO A. ILAGAN**  
Head, PBAC Secretariat  
Public Attorney III  
Executive Support Staff



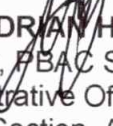
**ENGR. ANGELA M. MARAMAG-PRADO**  
Member, PBAC Secretariat  
Computer Programmer I  
General Services Division  
Administrative Service



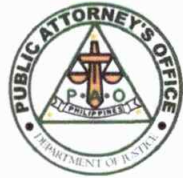
**MS. FILIPINA Y. ESPIRITU**  
Member, PBAC Secretariat  
Librarian III  
Legal Research Service



**MR. JULIUS DONIVAN F. BARSANA**  
Member, PBAC Secretariat  
Planning Officer I  
Field Operations and Statistics Service



**MR. ANDRIAN H. MARASIGAN**  
Member, PBAC Secretariat  
Administrative Officer II  
Supply Section, Administrative Service



**PAO BIDS AND AWARDS COMMITTEE (PBAC)**  
**ABSTRACT OF QUOTATIONS**  
**Procurement of VARIOUS TONER CARTRIDGES FOR HP LASERJET 416**  
**Under Purchase No. 024-01-2023**

Deadline of Submission of Quotation: **20 April 2023; 5:00pm**

Item No.	DESCRIPTION	Min.  QTY.	ABC TOTAL PRICE	SUPPLIER/CONTRACTOR									
				DOÑA ALEJANDRA, INC.		AMADA ENTERPRISES		ACCESSORIES AND SUPPLIES DEPOT, INC.		INTEGRATED COMPUTER SYSTEMS, INC.		ADECS INTERNATIONAL CORP.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	HP LASERJET 416 TONER CARTRIDGE - Cyan - Yellow - Magenta - Black	4 sets		18,000.00	72,000.00	18,000.00	72,000.00	5,548.88	22,195.52	5,562.00	22,248.00	21,068.00	84,272.00
Grand Total			94,000.00		72,000.00		72,000.00		83,702.08		83,932.00		84,272.00



SUPPLIER/CONTRACTOR											
GROUP 5 COMPUTER PRODUCTS & SUPPLIES, INC.		ePARTNERS SOLUTIONS, INC.		PBT TECHNOLOGY SOLUTIONS, INC.		AKM 2J PC COMPUTERS CO. LTD		SCAN & PRINT GRAPHIC HOUSE INC.		SILICON VALLEY COMPUTER GROUP PHILS INC.	
UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
22,700.00	90,800.00	22,882.00	91,528.00	23,414.00	93,656.00	5,500.00	22,000.00	6,700.00	26,800.00	6,778.00	27,112.00
						5,500.00	22,000.00	6,700.00	26,800.00	6,778.00	27,112.00
						5,500.00	22,000.00	6,700.00	26,800.00	6,778.00	27,112.00
						7,000.00	28,000.00	4,700.00	18,800.00	4,770.00	19,080.00
						No PHILGeps		QUOTED AMOUNT EXCEEDS ABC		QUOTED AMOUNT EXCEEDS ABC	
	90,800.00		91,528.00		93,656.00		94,000.00		99,200.00		100,416.00

ACTION OF THE PBAC: Declare the submitted quotation of **Dona Alejandra, Inc.**, as the Lowest Calculated and Responsive Quotation for the subject procurement after conduct of tie-breaking thru draw lots, in accordance with GPPB Circular 06-2005

Approved by:



**ATTY. RIGEL A. SALVADOR**

Member, PBAC  
Public Attorney IV  
Officer-In-Charge  
Field Operations and Statistics Service



**ATTY. RONALD C. MACOROL**

Member, PBAC  
Public Attorney IV  
Officer-In-Charge  
Special and Appealed Cases Service

Noted by:



**ATTY. MARLON E. BUAN**

Chairperson, PBAC  
Public Attorney V  
Regional Public Attorney  
PAO-NCR



**ATTY. ALEM-EMAN CHISUM L. ABEYA**

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